

PRIVACY POLICY

Last Updated: September 4, 2007

The Insight Center for Community Economic Development (Insight Center) is committed to protecting the personal information you provide when you visit our website (Site). This Privacy Policy explains the information we may collect during your visit to this Site and how we use, share, and store that information.

This Privacy Policy is part of our Terms of Use. By using this Site, you agree to be bound by the full Terms of Use. Please read the complete Terms of Use, including this Privacy Policy, before using this Site.

Please review this Privacy Policy periodically. We may modify the Privacy Policy at any time, and any information that you submit after a change has been posted will be subject to the modified Privacy Policy.

Collection and Use of Personal Information

We collect your Personal Information only when you provide it to us voluntarily through various activities on this Site. "Personal Information" includes, but is not limited to, your name, organization, mailing address, telephone and fax numbers, credit card information and e-mail address. For example, we collect Personal Information when you complete a survey or questionnaire, register for a conference or webinar, join a listserv, join a mailing list, join a membership-based area of this Site, request a publication, submit your resume, submit questions or comments via e-mail, or make a purchase on our Site using a credit card. If you prefer to provide information by phone, fax, or in writing, please visit the Contact Us section of this Site.

By submitting your Personal Information through this Site, you give your consent to our collection, use, and disclosure of the information as described in this Privacy Policy. We will use your Personal Information to fulfill your request or other purpose for which you provided it. We may also use it for such purposes as sending you information about our programs, services, and upcoming events as well as other materials that we think may be of interest to you. At any time, you may request that we discontinue sending you these communications by contacting us with your request as described in the Contact Us section of this Site.

Insight Center does not sell, disclose, trade, transfer, lease, or rent any Personal Information to any third party except as authorized by you or as disclosed in this Privacy Policy. To provide services to you, we may share your Personal Information with third parties, such as those who fulfill your requests or facilitate activities on this Site or our programs. For example, we may share your Personal Information with service providers such as fulfillment companies (to coordinate mailings) and travel agencies (to coordinate travel to one of our events). We will not sell or rent your Personal Information to third parties for marketing purposes and will require our service providers not to use your Personal Information for marketing purposes without your consent.

Insight Center reserves the right to disclose your Personal Information to respond to a subpoena, court, search warrant, or other legal process, to defend Insight Center against legal claims, or for other reasons that we determine in good faith are necessary or appropriate. Insight Center may transfer Personal Information to its successors or assigns, if permitted by and done in accordance with applicable law.

To provide us with updates in your Personal Information, to modify your preferences regarding our supplying your information to third parties, to be removed from mailing lists or list serves, or to have your Personal Information removed from our database, contact us with your information or request as described in the Contact Us section of this Site.

Aggregate and Non-Personal Information

Insight Center uses IP addresses to analyze trends, administer the Site, track user movement, and gather broad demographic information for aggregate use. IP addresses are not linked to Personal Information. We use this information to measure the number of visitors to the different sections of this Site and to help make this Site more useful. Generally, we delete this information after one year. We may share aggregate information with our funders and partners.

“Cookies” are small text files that a website can use to recognize repeat users, facilitate ongoing access to and use of the website, and allow a website to track usage and collect aggregate data in order to improve the website. This Site may set ‘cookies’ to automatically track data and non-Personal Information about users.

Security

Insight Center uses reasonable precautions to host and maintain this Site in a secure manner and to safeguard it from unauthorized access. However, no transmission through the Internet can be guaranteed to be completely secure, so you submit information at your own risk. If you send us an e-mail, it is not necessarily secure against interception.

Children

Insight Center does not and will not knowingly contact or collect Personal Information from children under the age of thirteen.

Contact Us; Comments and Questions

We strive to ensure that your visit to our Site is a satisfactory one and that your privacy is respected. If you have any questions, comments, or concerns about our Privacy Policy, please visit the Contact Us section of this Site.